



***FOR OFFICE USE:***

*Notes:*

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*A/c Start Date:*        /        /

*Credit Limit £* \_\_\_\_\_ *high .....* *medium .....* *low .....*

*Credit Terms* \_\_\_\_\_

*Area Manager* \_\_\_\_\_

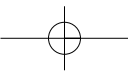
*AUTHORISATION* \_\_\_\_\_ *DATE* \_\_\_\_\_

*Customer Advised Date*        /        /



AUTHORISED DISTRIBUTOR

**HIGHLAND FUELS LTD.** Affric House, Beechwood Park, Inverness IV2 3BW. Tel: 01463 710899 Fax: 01463 710899  
Registered Office: Affric House, Beechwood Park, Inverness IV2 3BW. Registered No. 32343 Scotland





## CREDIT ACCOUNT APPLICATION FORM

### Part One: (To be completed by ALL applicants.)

FULL TRADING TITLE (OR CUSTOMER NAME) \_\_\_\_\_

TRADING ADDRESS (ADDRESS) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

POSTCODE \_\_\_\_\_ TEL NO \_\_\_\_\_ FAX NO \_\_\_\_\_

IF LESS THAN 3 YRS AT ADDRESS – PLEASE STATE PREVIOUS ADDRESS

\_\_\_\_\_

\_\_\_\_\_

HOW LONG ESTABLISHED (BUSINESS ONLY) \_\_\_\_\_ YRS. BUSINESS ACTIVITY \_\_\_\_\_

MONTHLY CREDIT LIMIT REQUIRED £ \_\_\_\_\_

PREVIOUS SUPPLIER \_\_\_\_\_

R.D.C.O. No. (if applicable) \_\_\_\_\_ VAT Reg. No. \_\_\_\_\_

### BANK DETAILS

Name of Bank \_\_\_\_\_

Address \_\_\_\_\_

Bank Account No. \_\_\_\_\_ Sort Code \_\_\_\_\_

\_\_\_\_\_

### Part Two: (To be Completed by Limited Companies only. Sole traders & Partnerships please see over page for Part Three)

Company Name: \_\_\_\_\_

Registered Office Address \_\_\_\_\_

Company Registration No. \_\_\_\_\_ Date Incorporated / /

Ultimate Holding Company (if applicable) \_\_\_\_\_



**Part Three: (To be completed by all Sole Traders, Partnerships & Directors)**

Could we have the names and home addresses of all proprietors, partners and directors please.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ Position: \_\_\_\_\_ Date of Birth: / /

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ Position: \_\_\_\_\_ Date of Birth: / /

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ Position: \_\_\_\_\_ Date of Birth: / /

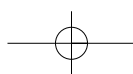
Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ Position: \_\_\_\_\_ Date of Birth: / /

(All applicants now complete Part Four – over page)



**Part Four: (MUST be completed by ALL applicants)****Please note this is not a mandate for direct debit payments****HIGHLAND FUELS BANK REFERENCE MANDATE**

Full postal address of your Bank or Building Society branch		Bank sort code
<input type="text"/> To The Manager <input type="text"/> Bank or Building Society <input type="text"/> Address <input type="text"/> Postcode		<input type="text"/> — <input type="text"/> — <input type="text"/>
		Bank Account No.
		<input type="text"/>
		I/We authorise Highland Fuels Ltd to take Bank References on my/our account(s) with you at any time in the future until I/we revoke this permission in writing.
From:		Signature(s)
Company name		<input type="text"/>
Address		<input type="text"/>
		<input type="text"/>
	Postcode	
		Date
		<input type="text"/>

Please supply the names and addresses of two TRADE REFERENCES to whom an approach may be made.

1. Name:
- Address:
- Tel. No.  Contact Name
2. Name:
- Address:
- Tel. No.  Contact Name

We may, as part of the credit assessment process, use a credit reference agency. They will record this information and may share it with other businesses. Highland Fuels may also make enquiries about any principal Director with a credit reference agency. If you object to such a search being made, please tick this box.

You may have certain rights to receive a copy of any information we may hold. Please write to: Highland Fuels, Affric House, Beechwood Park, Inverness. A fee may be payable for this information.

*I/We hereby request that Highland Fuels open a credit account. I/We have read the terms and conditions of sale and accept these as the basis for trading. I/We understand that all goods supplied to me/us will be payable on the 15th of the month following delivery (or any other date that Highland Fuels Ltd, at its sole discretion, may so require). I/We also understand that Highland Fuels Ltd reserve the right, to withdraw credit facilities from the account or to take any action necessary to recover any unpaid/overdue amounts at any time.*

**SIGNED:**  **Date:**

**THANK YOU FOR COMPLETING YOUR APPLICATION FORM. PLEASE RETURN TO US ASAP**  
 Highland Fuels, Credit Control, Affric House, Beechwood Park, Inverness.